



# CATALOGUE OF MEASURES PROTECTION AGAINST INFECTION

## NOTES ON THE DESIGN, CONSTRUCTION AND ORGANISATION OF EXHIBITION STANDS



With immediate effect and until further notice, the Technical Regulations of Deutsche Messe AG will be supplemented by a Catalogue of Measures for infection protection.

The Catalogue of Measures currently comprises the following elements:

- **Part 1: Notes on Design, Construction and Organisation of Exhibition Stands**
- Part 2: Notes on Catering and Hospitality at Exhibition Stands, Delivery
- Part 3: Notes for Set-up and Dismantling of Exhibition Stands

### General information

This document specifies for you as an exhibitor which measures and requirements you must observe and implement on your own responsibility when designing, constructing and organising exhibition stands at the Hannover Exhibition Grounds. Third parties engaged by you are to be obliged by you accordingly.

Please also observe the general regulations of the Lower Saxony Infection Control Law (IfSG); Lower Saxony Regulations for the Containment of the COVID-19 Virus SARS-CoV-2 (Niedersächsische Corona-Verordnung); Regulation governing facilitations and exemptions from protective measures to prevent the spread of COVID-19 (COVID-19-Schutzmaßnahmen-Ausnahmenverordnung–SchAusnahmV) and SARS-CoV-2 Occupational Health and Safety Ordinance (Corona-ArbSchV) in their respective valid versions.

Deutsche Messe reserves the right to adapt this Catalogue of Measures in compliance with sovereign measures (e.g. court or official orders or other sovereign regulations such as laws or ordinances) and to specify further measures and conditions or to restrict or cancel measures and conditions already specified. Checks by both the authorities and Deutsche Messe can be expected at any time. Instructions issued by the staff of the authorities and Deutsche Messe must be followed at all times.

All information, requirements and measures listed here are based on the currently valid legal guidelines and the current state of knowledge. If the legal situation changes or if new knowledge is gained from operational practice, our infection and hygiene concept will be adapted. We update this Catalogue of Measures on an ongoing basis.

Please check whether the planning of your trade fair appearance is based on the current version of the Catalogue of Measures.

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### Measures and conditions

A mouth-nose covering (definition of medical masks: FFP2-, KN95- or surgical face mask) must be worn in all enclosed areas (halls, meeting areas, pavilions, entrances, indoor catering, etc.). The mask may only be removed on scene areas by persons giving presentations, by seated members of the public on scene areas, at the seating area in the catering / gastronomy area or by the personnel behind protective equipment if the required minimum distance of 1.50m between persons is not only temporarily maintained. A mouth-nose covering must be worn outdoors if the distance requirement cannot be maintained.

The exhibitor must take at least the following structural and organisational measures:

- Exhibition stands must be designed in such a way that a minimum distance of 1.50 m between persons can be maintained.
- Where, in exceptional cases, this minimum distance cannot be maintained in a comprehensible manner, suitable protective measures must be taken.
- Entrance, presentation, lounge and visitor areas are to be dimensioned so generously that the expected number of people can comfortably stay in these areas without blocking traffic areas on the stand, while maintaining the minimum distances.
- The exhibitor must provide sufficient space for waiting persons on his stand area to prevent backlogs on hall aisles. If possible, the exhibitor shall use active appointment management as a preventive measure.
- The number of persons on the stand area is not limited, however it should be controlled with regard to the required distance (1.50 m) based on the respective spatial capacity.
- We recommend that defined pathways and floor markings be provided so that direct contact between visitors in the walking paths on the stand can be avoided.
- If this is not structurally feasible for smaller stand areas due to lack of space, it must be ensured, at least in organisational terms, that the safety distances between visitors can be maintained.
- Adequate space must be provided for exhibits in accordance with the applicable regulations on spacing.
- For catering and hospitality areas on the stand, please also refer to part 2 of our Catalogue of Measures. Please check in advance whether planning catering areas is sensible or feasible on your stand area, taking into account the currently valid regulations on distances.
- Constructive protective measures (e.g. transparent panes with pass-through) must be provided at reception counters, counters, distribution stations and similar facilities if the minimum distance cannot be maintained
- Physical contact points should have smooth, easy to clean surfaces.



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- Stands must be cleaned regularly; surfaces and objects that are frequently touched by people must be cleaned several times a day.
- Disinfectant dispensers must be provided for visitors and stand personnel and be refilled regularly.
- The exhibitor must keep a sufficient number of medical mouth-and-nose-cover at the stand.
- When planning and constructing exhibition stands, adequate ventilation must be ensured; especially in meeting and recreation areas and under covered stand constructions.
- The provision of brochures and information material as well as the distribution of give-aways must be checked for conformity with hygiene requirements and, in case of doubt, be omitted.
- The exhibitor has to take the requirements for infection control into account when planning the stand and must monitor and comply with these requirements during the event.
- The exhibitor must instruct all stand personnel on the necessary infection protection measures and keep record on it.

Deutsche Messe AG does not issue any planning approvals with regard to infection protection.

For more detailed information on infection prevention measures and requirements for catering and hospitality; stand delivery, set-up and dismantling, please refer to the relevant sheets in the Catalogue of Measures.

### Links to relevant internet pages of the text references:

(Information is only available in German.)

<https://www.niedersachsen.de/Coronavirus/vorschriften-der-landesregierung-185856.html>

<https://www.infektionsschutz.de/mediathek/infografiken.html>